



# NATIONAL MUSEUM OF AMERICAN HISTORY

## SPECIAL EVENTS INTERNSHIP

The Office of Special Events at the Smithsonian's National Museum of American History plans and coordinates over 150 events each year including: exhibition openings, donation ceremonies, staff receptions, donor cultivation events, corporate dinners and receptions, and social events.

This internship offers an unparalleled opportunity for students interested in event planning and coordinating to delve into the museum environment and gain hands-on skills from a highly esteemed workplace. Our interns are given a great deal of responsibility and permitted the chance to develop their writing skills, interact with museum officials, work with caterers and vendors, and staff numerous special events.

Step by step instructions on how to apply can be found here:  
<http://americanhistory.si.edu/getinvolved/internship/apply>

Be sure to choose Special Events as your project choice!  
Applicant must be a junior, senior, or graduate student.

Summer 2020 Application Deadline: Monday, February 3rd

If you have any questions about the internship, please contact Sarah Loux, Special Events Coordinator at [LouxS@si.edu](mailto:LouxS@si.edu) or 202-633-3318.



## Past Special Events Interns have gone on to work at the following

- Convene Conference Centers
- Design Foundry
- Hyatt Hotels
- The John F. Kennedy Center for the Performing Arts
- National Museum of African American History and Culture
- National Museum of American History
- National Museum of the American Indian
- National Museum of Women in the Arts
- Ronald Reagan Building and International Trade Center
- Smithsonian American Art Museum
- Washington Nationals (MLB)

## Intern Testimonials

### **Abby S.**

*Student at Indiana University*

My experience as an intern with the Special Events team at the National Museum of American History exceeded all expectations! I was able to gain exceptional event planning skills through helpful guidance and the countless hands on learning opportunities. I was also able to strengthen my problem solving and collaboration skills through diverse projects and events.

### **Andrew R.**

*Student at Massachusetts College of Art and Design*

This internship allowed me to develop professional skills through a hands-on environment and see a vast array of events go from concept to reality. The staff were extremely knowledgeable and went above and beyond to make sure the internship was well rounded and a valuable experience. I could not imagine a better way to spend a summer.

### **Colin H.**

*Student at George Mason University*

Throughout my internship with the Office of Special Events, under the guidance of an exceptionally supportive staff, I gained invaluable experience related to event implementation in an environment that was fast-paced, educational, and exciting. Having the opportunity to work on projects that were tailored to my strengths allowed me to grow as a professional in ways that would not have been possible outside of the Smithsonian Institution. Each day was truly rewarding and unforgettable!

